

Shiny Survey FAQ's

Q. I have not received any surveys. What do I do?

A. First check your junk or spam box in your email. It is helpful to add oktf-cbt@ouhsc.edu to your address book/safe senders list to ensure delivery. You can also search by the subject of the email "Client 1: Session 1 Survey." If you still cannot find it, please email us and we will resend the survey.

Email Survey Invitation to Participant "125"

Info
Survey title: TF-CBT Checklist
Event: Session 1 (Arm 1: Client 1)

When should this email be sent?
 Immediately
 At specified time: M/D/Y H:M
The time must be for the time zone America/Chicago, in which the current time is 09/03/2015 11:29.

Compose email message
From:
To:
Or provide another email:
Subject:

Q. Why do I need a Tag ID?

A. The Tag ID is your personal identifier that allows the consultation call consultants and your supervisor to follow your progress through your TF-CBT case. It also helps protect your privacy by withholding personally identifying information like name and agency on the public website.

Q. The email address I gave is my personal email and I need this to go to my work email, can you change this?

A. No. Once you are in the system your email address can't be changed.

Q. How often will I receive the surveys?

A. The first survey will be sent on the following Wednesday of the day two Introductory TF-CBT training. Subsequent surveys will be sent immediately following successful submission of the previous survey. So, once you submit survey 1, survey 2 will be sent and so forth.

Q. How long does it take to complete the surveys?

A. Each survey will take approximately 30-60 seconds to complete. We advise that you complete these surveys weekly, shortly after completing your TF-CBT session with each of your identified clients.

Q. Why do you ask about no show versus cancellation?

A. We are tracking engagement rates across TF-CBT clients and recognize that cancellations with at least 24 hours' notice are qualitatively different than families who no-show or consistently cancel at the last minute. Please discuss any concerns you have with your consultant.

Q. I am no longer seeing my client but I keep getting the surveys. How do I stop them?

A. To stop the current survey you need to check No to the question "Is THIS client still participating in sessions?"

Is THIS client still participating in sessions?
* must provide value

Yes
 No

reset

Q. My TF-CBT client dropped services but I have a new client. Can I continue using the same survey?

A. No. You will need to send an email letting us know so we can send you a new set of surveys.

Q. Can I have more than 1 client survey?

A. Yes. You can have up to 3 surveys.

Q. I made an error on my survey can I change the information?

A. No. We can make an edit from our side if it is minimal.

Q. How do I get to the Shiny Website that displays my progress through the TF-CBT model with my clients?

A. <http://shiny.ouhsc.edu/TfcbtPublic/Shiny/TherapistProgress/>

Other Consultation FAQ's

Q. What if I don't have a TF-CBT client when the consultation calls start?

A. We recommend that prior to the start of your consultation calls you identify 2 TF-CBT clients, we know that is not always possible. Even if you do not have a client we recommend you join the calls and if by the 4th call you still do not have a client then we will ask you to step off the call and you will need to notify Carrie when you do get a client so you can be added to another call group.

Q. What happens if I miss a call?

A. If you need to miss a call please email Carrie at carrie-venezia@ouhsc.edu. We know issues unexpectedly come-up and you don't have time to notify us before.

Q. How many calls do I need to complete to apply for national certification?

A. You must participate in at least nine out of the twelve consultation unless you are a **Department of Mental Health** therapist then you are required to complete twelve consultation calls.

Q. Do I have to complete a case while on consultation?

A. Yes you need to complete a case on consultation.

Q. I have completed TF-CBT training and consultation, what is the next step to apply for national certification.

A. Requirements are listed below. Additional details are available at <https://tfcbt.org/>. You must have completed consultation within 2 years of taking the TF-CBT training to be able to apply.

National
TF-CBT
Certification

- Completion of TF-CBT Web
- Participation in 2-day introductory TF-CBT training with a national TF-CBT trainer
- Completion of ongoing clinical consultation on 1 or more TF-CBT cases with a national TF-CBT trainer. This includes a minimum of 9/12 consultation sessions over the course of 6 – 12 months.
- Incorporation of standardized trauma measures into TF-CBT cases
- Completion of 3 or more TF-CBT cases with at least 2 of the cases including active participation of a caregiver. Only one needs to be completed under consultation.
- Passing an on-line TF-CBT knowledge-based test
- \$250 Certification fee paid in two \$125 installments
- Master's degree or above in a mental health discipline AND professional licensure status (e.g., LPC, LCSW, Licensed Psychologist, etc.)